

Arkansas Indistar

School Parent and Family Engagement Plan

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School Name:	Fairview Elementary School
Facilitator Name:	Karen Harris
Plan Review/Revision Date:	10/3/2019
District Level Reviewer, Title:	Genia Bullock
District Level Approval Date:	

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Amanda	Razaq	Parent Coordinator/Counselor
Bryan	McDonald	Principal
Jessica	Turner	Kindergarten Teacher
Caitlin	Love	Kindergarten Teacher
Emily	Parker	1st Grade Teacher
Tajia	McGilberry	1st Grade Teacher

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Amber	Roach	2nd Grade Teacher
JoAnn	White	2nd Grade Teacher
Lyndse	Askew	3rd Grade Teacher
Courtney	Bullard	3rd Grade Teacher
Lori	Redfearn	3rd Grade Teacher
April	Smith	4th Grade Teacher

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Linda	McCoart	4th Grade Teacher
Carla	Simpson	4th Grade Teacher
Amanda	Buck	5th Grade Teacher
Alisha	Lowery	5th Grade Teacher
Missie	Dorsa	Secretary
Damon	Fant	Media Specialists

Committee Members, Role:*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Karen	Harris	Instructional Facilitator

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**Hint**

- The school will involve parents on school improvement planning committees. The principal and leadership team will share the school improvement plan with interested patrons during multiple publicized meetings.
- The school will ask parents to serve on curricular and instructional review committees. Parents also serve on the district/school handbook committees addressing student behavior expectations.
- The school will engage parents in decisions about the allocation of its Title 1, Part A funds for parent and family engagement.
- The school will send out a survey to all parents asking for feedback on how to improve the school.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**Hint**

- The school will conduct an Annual Title 1 Meeting for parents of the students who participate in the Title 1, Part A Program.
- The school will hold their annual Title 1 meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum; information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

- For each Title 1, Part A School, an Annual Title 1 meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

We held the Annual Title I Meeting on August 14, 2019. Mr. Bryan McDonald, Principal, was this year's meeting facilitator. The school number is 870-774-9241.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

The school will provide opportunities for parents to support the instructional program through our monthly newsletters and school events.

Parents and former students will help facilitate trainings to help with the students' transition to the next grade level. They will share positive highlights of the middle school lessening the anxiety of the movement.

Volunteer opportunities checklist will be distributed to the parents for them to return in a timely manner.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- School staff, parents, and students will develop a school-parent-student compact. The compact will outline how parents, school staff, and students share responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

- School staff will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment and provide assistance to parents in understanding content and how to monitor a child's progress, standards, and academic assessments.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to

high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Parents may check out materials, use the computer to check grades, and visit educational web sites. Parents will be encouraged to view the Title 1 Plan located in the parent resource center or media center. The resource center is open at hours that are convenient for parents

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The school will engage parents in the annual evaluation of the Title 1, Part A Program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title 1 Committee made up of teachers, parents, the school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parent and family engagement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in numbers of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- The school will distribute a periodic newsletter to parents that is developed with participation of the parent-school organization, principal, staff, and parent volunteers. It includes school news, a calendar of activities, and parenting tips relating to school achievement such as homework tips, organizational skills, and study skills.
- Parents will receive monthly copies of Fairview's Newsletter.

This information keeps them well informed of upcoming student events, as well as, opportunities for parent and family engagement.

- The school will create a web site to house classroom websites for each teacher that may include homework assignments and other pertinent classroom information. Parents are encouraged to use e-mail in communicating with school staff.

- Parents are able to access and monitor their child's grades using the child's school ID number and a PIN number that was given to them at the beginning of school.
- Each teacher will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- Parents will be updated on their child's academic progress every four to five weeks through progress reports. And every nine weeks with report cards.
- During the first parent conference night, teachers will share student test data results from previous spring testing.
- The school will use the school website, student handbook, and parent orientation meetings to inform parents about the School-wide Title I Plan, also known as the Arkansas Consolidated School Improvement Plan (ACSIP). Parents will sign these plans and be told how to get a copy.
- Parents will be offered multiple opportunities throughout the school year to participate in the development and implementation of our school improvement plan.
- A parent survey will be sent home at the beginning of the year, with each student, to survey the needs and wants of the parents, as well as to find out the overall rating they assign the school.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- These meetings will include parent-training sessions to help parents understand how to enhance their child's education.
- These meetings will include family nights that provide opportunities for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.
- These meetings will be held at various times during the day or evening to better accommodate parents.
- The school will hold an orientation for parents at each grade level informing them of the school's participation in the Title I Program and encourage them to be involved with reviewing and revising of the school's Title I Plan.
- Teachers will hold individual parent conferences. Parents will receive a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be included in the development of this plan. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.
- The school will engage parents in the following types of roles and activities to increase their involvement and support for learning:
 - * Teacher assistant *Open house
 - * Book Fair helpers *Red Ribbon Week

*Grandparents Day *Parent/Teacher Conferences *Field Day volunteers

*Literacy night *PBIS Reward Celebrations

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

- The school will ask parents to fill out a parent interest survey at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey to plan the parent and family engagement activities for the year.
- The school will evaluate the activities that were suggested by the parents at the end of the annual parent and family engagement plan evaluation.

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_Sample_Template_for_references) for references)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5: Reservation of Funds:	<input type="checkbox"/>	<input type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input type="checkbox"/>		

8: Building Capacity of School Staff:	<input type="checkbox"/>	<input type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		

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